

National Maritime Museum Commercial Filming and Photography
Initial Application Form

Please complete and return this application in order for us to determine your needs and requirements with speed and efficiency. Once we have received the completed checklist we will be able to provide you with a suitable quote.

If you do not have all the required information at this point, we will be happy to arrange a show round of our venues to discuss their suitability.

General Information
Date of Application:
Is the following information going to be subject to a Non-Disclosure Agreement? Yes / No
Contact Name: Contact Job Title: Contact Email Address: Contact Telephone Number:
Production Company:
Production Working Title:

Please note that this document is not a contract and does not guarantee permission to film on Royal Museums Greenwich's premises.

Distribution Channel/Publication:			
Expected Date of Distribution:			
Type of shoot (highlight as appropriate):	Commercial	Feature Film	Short Film
	Editorial Stills	Advertising Stills	Corporate
	Television	Reality	Music Video
	Documentary	Drama-Documentary	Student
Location Requirements			
Proposed Shoot Date(s):			
Proposed Shoot Times/Hours:			
Proposed Location (highlight as appropriate):	National Maritime Museum	Queen's House	Royal Observatory
	Peter Harrison Planetarium	Cutty Sark	Colonnades
	Grounds	Interiors	Exteriors
Numbers of Cast:	Crew:	Extras:	TOTAL:
Do you require access to any specific collections or artefacts within the Museum?			

Please note that this document is intended to act as a guideline and filming, sound recording and photography fees may be higher or lower than listed and subject to further negotiation with your filming contract.

Yes / No

Do you require the services of a specialist/curator to assist with presentation of specific objects or to provide an interview/commentary from within the Museum?

Yes / No

Do you require additional areas to be used by the cast/crew/extras?

Yes / No

If yes, please expand on your requirements:

Project/Scene Synopsis (please include whether you are looking to represent the site as itself):

Project Logistics – please provide details of the equipment you plan to bring onsite

Cameras:

Lighting:

Do you plan to use any of the following:

Cherry pickers / Genie booms / Cranes / Scaffolding / Lighting towers

Power requirements: (please note you may need to bring a generator)

Set dressing/props plans:

Will you be looking to build any marquees / easy- ups? Please give further details on numbers and size

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Number of vehicles involved and their size (including honeywagons, catering, make up, wardrobe and winnebagos)

Please highlight if the shoot involved any of the following:	Drones	Explosions	Fire
	Stunts	Firearms	Gunfire sounds
	Animals	Nudity	Child actors
	Actors dressed as members of emergency services	Playback	Wet down
	Green screen	Smoke/wind machines	Smoking
	Blood squibs	Candles	Other special effect

If you have circled any of the above, please give further details:

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Once completed, please return this form via email with proof of your public liability insurance worth £10million.

Please note:

- This document is an application to film and does not grant permission to film or take photographs at Royal Museums Greenwich properties or land
- On receipt of this document, we will send you a costing based on the necessary locations and staffing required
- Permission to film is only granted if Royal Museums Greenwich can accommodate the project and a contract has been signed by both parties
- All crews filming at Royal Museums Greenwich properties must provide proof of public liability insurance worth £10,000,000
- All filming should have a technical recce with our staff prior to any filming taking place.

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