

Freelancer Job Description:

Freelance Saturday Art Club Tutor

Fee: £4920

Department: Engagement

Application deadline: Monday 18th July, 5pm

Interview date: Wednesday 3rd August

Reporting to: Youth Projects Producer

We are actively seeking applications from Artist Facilitators who identify as Black, Asian, an Ethnic Minority, LGBTQ and/ or disabled.

To apply please send a CV and covering letter to rdunlop@rmg.co.uk demonstrating how your skills and experience meets the essential and desirable criteria for this freelance role.

About us

Royal Museums Greenwich is a world-class museum service situated at the heart of Maritime Greenwich World Heritage Site in South-East London. Royal Museums Greenwich comprises the Royal Observatory, *Cutty Sark*, National Maritime Museum and the Queen's House, as well as our open storage facility the Prince Phillip Maritime Collections Centre. Together we're dedicated to enriching people's understanding of our relationship with the sea, the exploration of space, and Britain's role in world history.

Job role

The National Maritime Museum aims to create a Museum that is accessible, welcoming, and relevant for local young people, and to be a place for enjoyment and inspiration for our young audiences. The Museum also aims to be a space for young people to develop new skills. As part of this mission, we host a weekly Saturday morning art club for young people aged 13-16yrs. The club provides a platform for young people to learn new creative skills, to gain Bronze Arts Award Accreditation, be inspired by the Museum's collections and to socialise with their peers. The Museum's club is part of the UK-wide [National Saturday Club initiative](#).

The Museum is seeking a skilled creative practitioner to lead the 2022-2023 season of the Saturday Art Club, based at the National Maritime Museum and utilising the collections on display at the National Maritime Museum and The Queen's House. They will design and deliver creative sessions for young people aged 13-16 years, covering a range of different art forms and topics, drawing on the unique collections and providing high quality creative experiences. The Tutor will also work with staff to organise and deliver trips away from the Museum to support young people to encounter the arts more widely. They will ensure the programme equips the group to achieve their Arts Award, supporting the participants to create their portfolios, and pulling together the applications.

The sessions will last 3 hours, with set up and take down around these times, and will take place on a weekly basis during term-time. The Tutor will need to be available for all the sessions. The Tutor will develop a positive working relationship with the young people as they support them through this 6 month programme.

Role description

- To collaborate with the Youth Projects Producer to research and create inspiring ways of interpreting the NMM's themes, stories, collection and site for young audiences.
- To ensure a safe, non-biased and accessible environment is maintained for club members
- To work with the Youth Projects Producer to plan and deliver off site trips for the group.
- To plan, prepare and deliver creative sessions spanning a range of art forms for young people aged 13-16, ensuring the needs of the group are met.
- To ensure planned activities meet the success criteria for Bronze Arts Award and that the young people document their work in order to achieve the award, supporting those who miss sessions to catch up elsewhere in the programme.
- To welcome young people aged 13-16 to the workshops, and provide support and encouragement for them to take part in the creative activities.
- To manage art resources appropriately, provide session plans and liaise with the Youth Projects Producer to prepare for sessions in a timely manner.
- To carry out evaluation and reporting duties using methods appropriate for the group.
- To be an ambassador for the Museum and to signpost young people on to further opportunities
- To assist with the club's social media presence, providing content for use across platforms that highlights the work achieved by the group.
- To comply with the NMM's policies on health and safety and child protection, and undergo a Disclosure and Barring Service (DBS) check.

Essential

- Experience of developing and delivering high quality creative participatory activities for young people, supporting different needs and abilities within a group environment
- Committed to and enthusiastic about creating inspiring learning experience for a diverse range of young people
- Experience of working with young people in a museum, gallery or cultural setting.

- Experience of developing sessions that respond to various learning styles and abilities
- Understanding and experience of safeguarding young people and vulnerable adults

Desirable

- Visual arts or education related qualification.
- Experience of supporting delivery for the Bronze Arts Award.
- Arts Award training (this can be provided)
- Knowledge of current practice in youth learning
- Experience of using visual arts to interpret collections and histories
- DBS check

Deliverables

To research, design and deliver 20 creative workshops inspired by the stories, themes, collections and buildings of the National Maritime Museum & Queen's House for young people aged 13-16. To plan and deliver creative and accessible activities and share this with the Youth Projects Producer in agreed formats suitable for various reporting commitments. To deliver sessions that support and enable young people to achieve their Bronze Arts Award.

Timetable

2022-2023 Timetable

Term 1	Term 2	Term 3	Term 4	Summer Show
8 October, 15 October, 22 October [off site] <i>Greenwich Half term: Monday 24 October to Friday 28 October 2022 No session on 29th October.</i>	5 November, 12 November, 19 November, 26 November, 3 December, 10 December, <i>Winter Holidays: Monday 19 December 2022 to Monday 30 December 2022</i>	7 January, 14 January, 21 January [off site], 28 January, 4 February, 11 February <i>Half term: Monday 13 February to Friday 17 February 2023 No session on 18th February</i>	25 February, 4 March, 11 March, 18 March, 25 March <i>Spring break 3 April to Monday 14 April & exam season</i>	June Summer Show TBC Graduation dates TBC

Induction & Training

NMM induction

September TBC

Arts Award training can be provided if needed by the individual Date TBC

Meetings & additional work

Paid additional meetings will be scheduled as necessary. These will include planning and reflection meetings and Arts Award preparation time.

Contract

£55 per club session planning (20 sessions planning, £1100)

£175 per club delivery (20 days delivery, £3500)

£100 per day for 1 full days training and induction (September)

4 x termly meetings with Youth Projects Producer at £55 each (£220)

Total Fee: £4920

All payments subject to National Insurance and tax deductions

This is a freelance contract.